



COMMONWEALTH SENIOR AND VETERAN FENCING CHAMPIONSHIPS

Canberra, Australia
23rd – 28th November 2018



Volunteering at the Commonwealth Senior and Veteran Fencing Championships 2018 (CFC18)

CFC18 is being held in Canberra, ACT, Australia this year and covers both the Senior and Veteran Commonwealth Fencing Championships. Pre-competition training starts on Monday, 19 November, with the competition from Friday, 23 to 28 November, bump-out is on Thursday, 29 November.

The championships will be held at the AIS Arena (and its surrounds), Leverrier Crescent, Bruce ACT 2607.

More than twelve Commonwealth Nations will be represented. This is the premier-fencing event on the Australian 2018 calendar and volunteering for this event will be a unique opportunity to be part of a great fencing tournament. There are roles that will suit all ages and abilities, and we will provide induction and training for each of the roles required for this event.

Each person volunteering will be provided with a commemorative 'volunteer' shirt, morning tea, lunch and afternoon tea as appropriate.

For more details contact Garry Webster, mobile: +61 418 464 401 email: Garry.webster@fencing.org.au

You will be contacted closer to the event to confirm details.

There is an online form available at: (You can use the QR code to read the URL)

https://docs.google.com/forms/d/1cHdj-L74cWRpyTons_cMKDCRkjZp232fmnPpOjc38c



Contact Details

Name:	
Contact Phone number:	
Contact email:	
Dietary restrictions:	

(Please Circle)

Do you have a current Driver's License: Yes / No Are you willing to use your car: Yes / No

Volunteer Shirt Size: VS / S / M / L / XL / XXL / XXXL

Are you under 18: Yes / No

If Yes, you will need to provide parental consent:

Parents Name: _____

Parent Mobile: _____

Parents Signature: _____

Date: ____ / ____ / 2018

What Roles would you like to do?

Indicate below which roles you would be interested in doing, you can select more than one, and remember there is training for each.

Role Description	I am Available Yes/No
General duties – as directed.	
Driver for Officials & VIPs – provide your vehicle to drive Officials and VIPs to and from the venue on a daily basis and where required, including pickup and drop off at the Airport when required. Required between 19 to 29 November.	
Airport Liaison Supervisor – attend the airport (baggage pick-up area) to assist incoming athletes and officials with information and directional help. Times will be dependent on the various travel plans; the role will be required between 19 to 21 November.	
Set-up and Pack-up Crew – set up and dismantle pistes and return to trolleys, set out and pack up carpet, tables and chairs. This is for both the pre-training and venue. May involve some heavy lifting. Required for: Training room set-up – 7am to 10am 20 November, Training room pack-up and move – pm on 22 November, Training room pack up – 28 November, Venue set up – 9am to 5pm on 22 November, and Venue pack-up – 9am to 2pm on 29 November.	
Event Assistant/Runner – assist the Event Manager and liaise with all floor personnel during the event, including duties such as assisting with the smooth running of the medal ceremonies, flag raising, and country anthems and assist with AV requirements throughout the day (music between events). Required between 23 to 28 November.	
Pre- and Post- Daily Walk-Through and Tidy-Up – involves ensuring that the venue is clean and tidy pre- and post-event. It will involve liaising with Arena Centre staff to ensure that all areas have been cleaned and are functional. Required between 23 to 28 November.	
Bag Area Supervisor – ensure that the bag area is set up, kept tidy, and safe; area is reasonably secure; that countries have been allocated a booth; assist fencers with any information they may require. Required between 23 to 28 November.	
Equipment Control - perform equipment checks on weapons, lames, body wires, masks and gloves. Apply stamps & stickers. Mainly a seated role. All training will be provided. Required between 22 to 28 November.	
DT Runner - post information sheets (DE rounds), collect results from pistes and arrange medals for presentation under the direction of the DT. Active role, involves lots of walking and following instructions. Preferable to have one person for entire event. Required between 23 to 28 November.	
Field of Play Supervisor – ensure that only authorised persons are on the fencing area, ensure spectators stay in designated areas. Answer general queries. Required between 23 to 28 November.	
Scoring Control – operate the remote control for scoring and time keeping under the direction of the referee. Record the score of a bout on the scoresheet as it progresses and accurately complete the table at completion of the bout, under direction of the bout referee. Training will be provided. Required between 23 to 28 November.	
Training Facility Monitor – supervise the training area. Answer general queries from athletes and officials. Call for first aid if required. Required between 20 to 28 November.	
Meal Duties - prepare volunteers' and officials' morning and afternoon tea, and collect lunches. Will need a driver's licence. Required between 22 to 28 November.	
Call Room Crew – supervise/assist in the Call Room for all athletes in Semi-final and Final bouts, ensure that athletes have their equipment in piste bags to be taken to the finals piste,	

remove bags and return equipment to fencers. Required for afternoons of 23 to 28 November.	
Audio Manager – supervise the audio for Medal Ceremonies and ensure that anthems are played at the correct times. Need to be competent in operating audio mixer. Required for afternoons of 23 to 28 November.	
Flag Manager – for Medal Ceremonies, ensure that the correct flags are available, and flags are hoisted as the anthem is played. Required for afternoons of 23 to 28 November.	
Medal Tray attendants – helping with the presentation of medals, this would suit outgoing young person. Required for afternoons of 23 to 28 November.	

When are you available to Volunteer?

Indicate below what days and sessions, AM or PM you are available:

Day	Date	AM (7am to 1pm)	PM (noon to 7pm)	What	Location
Tuesday	20 November			Pre-Competition Training	AIS
Wednesday	21 November			Pre-Competition Training	AIS
Thursday	22 November			Pre-Competition Training	AIS
				Venue Set-up	AIS Arena
				Equipment Control	AIS Arena
Friday	23 November			Day 1 - Competition	AIS Arena
Saturday	24 November			Day 2 - Competition	AIS Arena
Sunday	25 November			Day 3 - Competition	AIS Arena
Monday	26 November			Day 4 - Competition	AIS Arena
Tuesday	27 November			Day 5 - Competition	AIS Arena
Wednesday	28 November			Day 6 - Competition	AIS Arena
Thursday	29 November			Venue Pack-up	AIS Arena